

INFORMATION TECHNOLOGY COMMITTEE
DRAFT MINUTES
May 7, 2003

PLACE: Room 119, Darien Town Hall

TIME: 8:30 A.M.

ATTENDING: Pugh, Hovell, Ginsberg, Montague, Harrel, Crary, Penn, Berry, Plehaty,
McManus, Clarke, Adams, Watson

Mrs. Westcott will report on District Technology Meeting at ITC September meeting. Mr. Ginsberg updated the group on GIS Orthophotographs requested in budget. He explained that \$10,000 of the \$11,536 request was approved. Mr. Harrel mentioned the Praxinet status and other technology-related budget requests and their status.

Approval of Minutes

On a motion by Mr. Plehaty, seconded by Mr. Penn, the March 5, 2003 minutes were approved as written. Mr. Plehaty then updated the ITC on the TGS&A findings regarding financial reporting.

Report – Library

Ms. Berry explained that more technology will soon be added to the technology center (a tablet PC) an electronic newsletter will soon be produced.

Report – Jeff Adams

Mr. Adams reviewed his May 6th Report. Mr. Harrel noted that there is a need to review the existing IT contract between District and Town.

Ms. Berry agreed with Mr. Harrel's analysis of the existing IT support. Mr. Pugh asked Mr. Adams for a report of network usage and staff for the next ITC meeting in September. Mr. Adams confirmed that PC's are still on a four-year replacement schedule.

Report – Town Hall

Mr. Crary said that 1/3 of the PC's will be replaced next year in Town Hall. He said that the Park and Recreation Initiative was not approved by Board of Finance. He updated the group on the Document Management System. Ms. Clarke noted that the new release of MUNIS has been installed.

Report – Police

Chief McManus spoke about mobile data, which he hopes to install in late Fall. He explained the status of Vision.

Mr. Harrel then mentioned the May 29th CCM Meeting, and encouraged ITC members to attend.

Mr. Adams then discussed domain names. Mrs. Berry was opposed to changing domain names and believed that all proper standards should be maintained. Mr. Adams, Mr. Pugh, Ms. Berry and Ms. Watson will work together on this issue.

Respectfully submitted,

Jeremy B. Ginsberg